



## Transfer Request Form

Student's Name \_\_\_\_\_

Personal ID (PID) \_\_\_\_\_

College/School \_\_\_\_\_

Academic Program \_\_\_\_\_ Requirement Term \_\_\_\_\_

Please check box if applicable:

Official Transcript Attached

Transcript in DocView

Institution	Semester/Year	Name of Course	Subject (prefix)	Course Number	Number of Credit Hours Earned	Grade	UCF Subject (prefix) and Course Number	No. of Credit Hours Accepted

Program Approval Signature \_\_\_\_\_ Date \_\_\_\_\_

College/School Approval Signature \_\_\_\_\_ Date \_\_\_\_\_

### REMINDERS

- No courses older than 7 years may be used in a program of study. A petition must be completed for an exception to the 7-year rule.
- Only 9 hours of graduate credit can be transferred into a graduate program. Only grades "B-" or better can be transferred. Note: Students admitted prior to Fall 2001 must adhere to the UCF grading system in place at that time, and are not eligible to transfer "+" (plus) and "-" grades; only "A" and "B" can be used.
- Quarter hours will be converted to semester hours