Senior Design courses subject the students to an environment unlike the majority of their previous curriculum. You will encounter aspects of engineering design not found in prior coursework. You will be responsible for your own learning as a team. In other classes, you are given homework, quizzes, labs, and tests in a structured and scheduled manner, but in Senior Design it is the team’s responsibility to schedule your project, assign responsibilities, build the functioning device or system that meets specifications, and document the team’s efforts in written reports.

Prior to obtaining a permission number to enroll in Senior Design I, please review the following:

- **Begin now to find ECE students who will form your team.**
  A team is typically made up of one to two PSE students and two to three ECE students. Teams are a size of three to four students.

- **Begin to think of project.**
  Meet with Dr. Hagan to discuss the idea. **You need to initiate this meeting with him.** The project should have significant photonics technologies, but it does not have to be a new idea. It just needs to be a new idea to you.

- **Keys can be issued for A207, the Senior Design Lab, but they are only provided to PSE students.**
  University regulations require that there must be two people present in the Senior Design Lab at all times. Keys must be returned by the last day of exam week in the semester in which you complete Senior Design II. The lab must be cleaned prior to the return of the key.

- **Lab Safety Training**
  Prior to obtaining a key, **all students** in your group must enroll in and complete the Laser Safety Course: [http://www.ehs.ucf.edu/Training](http://www.ehs.ucf.edu/Training)

- **Provide a copy of your Student ID for Building Access**

- **All of your supplies must be cleared out of A207 within 7 days after the Senior Design II Exhibition.**

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**Senior Design I Permission Number Request**

Please provide the names, emails, and PIDs for the remaining students in your Senior Design Group. *If you do not have this information when you request the permission number, save a copy of the form and send again when you have the names of students in your group.*

1. PRINT NAME ___________________________ PID _____________ UCF EMAIL __________________

2. PRINT NAME ___________________________ PID _____________ UCF EMAIL __________________

3. PRINT NAME ___________________________ PID _____________ UCF EMAIL __________________

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**Student Steps:**

Term of Senior Design I Enrollment

- [ ] Fall
- [ ] Summer
- [ ] Spring
- Fill out this form and return to Mike McKee, CREOL 108B.
- Have all students forward the completion of the laser safety class to Mike McKee
- Send Copy of Student ID to Mike McKee
- Key will be available at CREOL Reception Desk approximately 1 week after form submitted.
- At end of semester, clear out all equipment and supplies that you provided for your project.
- Return Key at end of semester

**CREOL USE:**

- Permission Number is provided to student. PN: ________________ Date: ________________
- ID sent to Mark
- Key request sent to Receptionist
- Lab safety verification sent to Jim
- Key returned